

SHIPTON UNDER WYCHWOOD PARISH COUNCIL
Minutes of the Meeting held at the New Beaconsfield Hall at
7.30 pm on
Tuesday 16th July 2013

Present: Cllrs Jagger (in the Chair), Watson, Matthews, Mavin, Rigby, Young, Parish Clerk: Annie Champness. DCllr Hibbert Biles

1. **Apologies for Absence** were received from Cllr McConnachie and CCllr Rose. There were no **Declarations of Interest**.
2. **Minutes of the Meeting held on 18th June 2013** were signed as a correct record.
3. **Matters arising from the Minutes.** A letter of appreciation had been sent to Tall Trees for the quality of work done in repairing the wall abutting their property and Dog Kennel Lane.
4. **Clerk's Report.** There was none.
5. **Public Time.** No members of the public were present, thus no public time was required.
6. **County Councillor's Report.** There was none.

7. District Councillor's Report.

There was no formal report. The DCC responded to questions. The proposed waste disposal site at Greystones near Chipping Norton – despite protracted negotiations this will not currently proceed. Home to school transport (which came up under AOB) the consultation is being restarted in September and the decision will be made in November.

8. Planning:

a. New:

13/0860/P/FP Land between 14 & 15 St Michael's Close, SUW. Erection of detached dwelling. Letter to be sent - same as last time.

13/0960/P/FP Nutberry Hill, Mawles Lane, SUW. Erection of double garage and alterations to driveway. No objections letter to be sent.

13/0958/P/FP Nutberry Hill, Mawles Lane, SUW. Erection of detached two storey dwelling with associated garaging, drive and turning area. No objections letter to be sent.

13/0969/P/LB & 13/0968/P/FP The Wychwood Inn SUW. Alterations to fire escape and insertion of fire door (part retrospective). No objections letter to be sent.

13/0972/P/FP Myrtle Cottage, Leafield Road, SUW. Erection of two storey side and rear extension. No objections letter to be sent.

b Ongoing:

13/0843/P/FP Court Farm Barns Access, Mawles Lane, Shipton under Wychwood. Letter of no objections had been sent. DCllr Hibbert-Biles has asked for this to go to Committee as it had previously gone to appeal and been rejected.

13/0807/P/LB Red Horse, High Street, Shipton under Wychwood. External alterations to include replacement signage and **13/0806/P/AC** Erection of replacement externally illuminated fascia sign, hanging sign and no illuminated double sided sign post. No objections were raised with WODC.

Hill Buildings, Burford Road, SUW - another application has gone in - ongoing.

c Decisions:

13/0683/P/FP Yew Tree Cottage, Burford Road, Shipton under Wychwood. Alterations to include erection of side extension. A letter expressing no objections had been sent. **Withdrawn.**

13/0724/P/S73 3 Mount Pleasant, Shipton under Wychwood. Non-compliance with condition 3 of planning permission 12/1328/P/FP to allow the use of lime render on part of the external walling. A note of strong objection was sent to WODC. **Grant STC.**

13/0416/P/FP. Coldstone Farm, Leafield Road, Shipton under Wychwood. Conversion of barns to form dwelling, garage block with ancillary self-contained accommodation and associated parking and landscaping. Erection of glasshouse and new dry stone wall. Removal of agricultural buildings and recladding of Dutch barn. The Councillors had no objections; comments made on the previous application had been re-iterated. **Grant STC**

13/0248/P/FP 2 Dawls Close, Ascott Under Wychwood. Erection of single and 2 storey rear extensions. This had been granted STC in April.

13/0590 & 0591/P/FP & LB The Summerhouse, Shipton Court High Street, SUW. Internal and external alterations to include replacement of conservatory with two storey extension. **Grant STC.**

13/0668/P/LB The Dower House, Plum Lane, Shipton under Wychwood. Internal and external alterations to include removal of chimney and insertion of new larger kitchen window (both to West elevation). Replacement floors through kitchen, dining hall & reception lobby and installation of new inglenook fireplace in reception lobby. A letter expressing support with no objections was sent. **Grant STC.**

d Village Plan - being discussed at ad hoc meeting then brought back to the Parish Council

9. Playground

Cllr Mavin reported some damage: a swing seat, plastic caps removed/fallen from tall swings and one from the baby swings, yellow/orange bouncy chair, a broken steering wheel from the tractor and an intermittent problem with the zip wire unit. All of these problems have been reported to Trevor Stewart who installed the playground. A new swing seat has been ordered and he is making a new tractor steering wheel, which should be more robust. Concerns were expressed about the slowness of his response. While waiting it was agreed to immobilize the swing by padlocking the chains (ties were repeatedly being undone). Trevor would be approached first as the best person for the jobs, but if he proved too busy, advice would be asked as to who else he would recommend who could respond more quickly. Weeding help would be discussed again in September. The RoSPA inspection should take place in August when both Jill and Malcolm could be present (an accompanied visit costs £35 which is very good value). RoSPA are happy with this interval (the last inspection was 20 July 2012). It would be done by Roger Davis who has known the playground since its inception. He would be asked whether a separate sign at the basketball court advising users of potential dangers was in fact mandatory or only advisory. The skateboard area will be checked free of charge and all items of moving equipment would be inspected. Wording for a sign introducing the playground and covering safety elements was discussed. It was noted that the details of the primary donors would also be needed, Malcolm Cochrane has the details of the conditions of the grants as regards publicity. The Hall is working on a sign to warn car users about the tarmacked area, which is designated for playing basketball.

10. Environment

a. Winter Weather.

Further ideas would be discussed at the ad hoc meeting and brought back to the parish council in August.

11. Highways and Transport

a. Transport Needs Survey.

Surveys had been printed and would be distributed with the newsletter - people were asked to respond by mid August. A grant to cover the cost would be applied for.

12. Civic and Community

a. Volunteers.

The new marquee would be put up on the 25th August and a party would be arranged with wine, beer and nibbles around 6 pm as a thank you for all their work for the village. Cllr Young will have a word with Gordon. Then a formal invitation would be sent from the Clerk to Gordon and the Shipton Volunteers.

13. Communication.

a. Newsletter.

It was noted the agreed newsletter had been printed for distribution after the meeting. The next one was to go out in November (with requests for salt storage to help with winter weather problems), and needs to be finalized in October.

14. Financial and Administrative Matters

a. Payments were authorized and cheques signed as follows:

1	Viking Stationery	£101.41
2	Green Scythe (June 7 and 19 th)	£893.79
3	Parish Clerk June salary and expenses	£378.75
4	Lamb for Dr Scott up to	£160.00
5	Wild Garden Annual Donation	£1000.00
6	Lexis Nexis for Arnold Baker 9 th Ed	£60.00
7	Bench fitting expenses (to M Watson)	£9.00

b. Review of Statement of Licensing Policy.

Cllr Rigby reported having previously circulated a report. Following an active discussion further review would be undertaken and circulated in advance of the deadline of 13 August. A copy was to be forwarded to Paul Chantry for comment.

c. Insurance.

Cllr Watson summarized our insurance approach, which was noted - we are not insuring the land but our public liability arising from owning or occupying the land. The risks for the Parish Council are activities sponsored by or under the umbrella of the Council such as the Jubilee celebrations and the bi-annual fete, allotment holders, the risks arising from the use of the playground and the risk arising from the trees overhanging the highway or paths. Our cover includes all the land we own or occupy.

Our employers liability includes cover for those working under the auspices of the Council, so not only the Clerk, but also the Volunteers working anywhere in the village under authority. The NBH should have its own equivalent public liability cover in place for anything that it hires or leases out to others.'

15. Correspondence Received.

Was noted. A request from the Fete Committee asked if there is a capital project which the parish council would like to apply for assistance with. This would be discussed at the ad hoc meeting and finalized at the 13th August meeting.

16. Any Other Business

a. Maintenance

Volunteers had done the sides and some of the top of the recreation ground hedge on Friday. It should now remain tidy, later in the year John Busk using Richard Hartley 's equipment would be approached to help once more. The Shipton Volunteers had also weeded in the playground and done a very good job.

b. Wild Flowers

Ideas about strewing wildflowers around the village were discussed. It was a nice idea but too high maintenance for the village to encompass - the best maintenance is grazing and so it was suggested that local farmers be approached.

c. Website:

A news alert survey had only shown 3 responses - unless there is more interest in the next month, this service, which requires specialist software, will be discontinued. News items will still be posted on the website.

d. Salt bins

New locations for salt bins are being requested in the newsletter. Locations and photos will be needed for highways approval - Cllrs were asked to identify potential sites when distributing newsletters. It was noted that the lower salt bin outside the school was seldom used during the winter.

e. The Woodlands Trust

Have now cut Diggers Wood.

f. Tennis Club

Lyneham is thinking of going to the ombudsman to challenge the planning decision.

17. Dates of the next Meetings:, 13 August, 17 September (to include Jon Westerman), 15 October, 19 November, 17 December. 2014: 21 January, 18 February, 18 March, 29 April (PC and Parish Meeting), 20 May.

There being no other business, the meeting ended at 8.57 p.m..